



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE
Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 016, Telangana, INDIA.
కాకతీయ సాంకేతికత మరియు విజ్ఞాన సంస్థానం, వరంగల్ - 506 016 తెలంగాణ, భారత
సంఘటన సంస్థానం, వరంగల్, తూర్పు గోదావరి జిల్లా, ఆంధ్రప్రదేశ్
(An Autonomous Institute under Kakatiya University Warangal)
(Approved by AICTE, New Delhi) Recognized by UGC under 2(F) & 12(B); Sponsored by KAKATIYA EDUCATION SOCIETY

No. KITS/A-39/Acc/2026 / 31

Date: 28.01.2026

BUDGET CIRCULAR 2026-27

Sub:- KITS- Accounts Section - submission of Budget Proposals for the Financial Year 2026-27 - Reg.

The Annual Budget of the Institute for the Financial Year 2026-27 is being prepared. In this regard, all Heads of Departments and sections are requested to submit the budget proposals for the year 2026-27 on or before 7th February, 2026.

Instructions for Budget Proposal:

1. The un-utilised budgetary sanctions from the pervious year 2025-26 should not be repeated in the proposals for 2026-27.
2. Budget estimated for expenditure should be prepared as accurately as possible based on:
 - The expenditure incurred in the pervious year (2025-26)
 - The requirements of the current Academic Year (2026-27) with full justification
3. Proposals must be submitted in the prescribed proforma enclosed in the form of annexure.

Encl: Proforma


PRINCIPAL

To
All the Deans/Heads of Departments/Sections

Copy to:

6. The Chairman, KITSW
7. The Registrar
8. AO / Master File
9. Accounts section for information
10. Stack file

**STATEMENT SHOWING ACTUALS FOR
2025-2026 & BUDGET ESTIMATES FOR 2026-2027**

Name of the Department:

A. Non-Recurring

Sl. No	Item	Actual 2025-2026 (in lakhs)	Budget Estimates 2026-2027 (in lakhs)	Detailed notes in the form of Annexure
1	Laboratory - Equipment			Annexure-A1
2	Software Purchase			Annexure-A2
3	Others (specify)			Annexure-A3
TOTAL (in lakhs)				

B. Recurring

Sl. No	Item	Actual 2025-2026 (in lakhs)	Budget Estimates 2026-2027 (in lakhs)	Detailed notes in the form of Annexure
1	Laboratory consumables			Annexure-B1
2	Expert/Guest Lectures			Annexure-B2
3	Paper presentations(Registration)			Annexure-B3
4	Travel (guests, conference presentations by faculty & others if any)			Annexure-B4
5	Maintenance & Spares			Annexure-B5
6	Student Project works			Annexure-B6
7	Miscellaneous expenses for academic activities (including Newsletters & Technical Magazines)			Annexure-B7
TOTAL (Rs. in lakhs)				

C. Research & Development

Sl. No	Item	Actual 2025-2026 (in lakhs)	Budget Estimates 2026-2027 (in lakhs)
1	FRSS		Annexure-C1
2	FRIS		Annexure-C2
3	Other Special Projects		Annexure-C3

Signature of the HoD